



Geethanjali College of Engineering and Technology

(UGC Autonomous)

Accredited by NAAC with A⁺ Grade; B.Tech. CSE, EEE, ECE Accredited by NBA;

Approved by AICTE, New Delhi; Affiliated to JNTUH, Hyderabad;

Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana-501301

STUDENTS CAMPUS PLACEMENT OFFER POLICY

Students to read and understand the Policy before appearing for Campus Placements

1. The role of the Training and Placement Office (TPO) is of a facilitator and counselor for training and placement related activities. TPO does NOT guarantee a job. Applying for a company or joining a company is entirely the responsibility/decision of the student concerned. However, if the student has decided not to join a company the student must inform the TPO regarding the same. TPO further informs the decision of the student to the company.
2. The placement facility is available to all the students registered with Placement Office.
3. To Facilitate job opportunities to all students and to have a fair play and equal justice to all the students, the opportunities for students who are placed in a company will be restricted according to certain guidelines towards this and job opportunities are divided into the following categories.

Placement Salary Band and Dream Offer: 2023 Passouts

- **Band – 1**
Salary Package Below Rs 3.00 LPA.
- **Band – 2**
Salary Package Range Between Rs 3.01 LPA – 5.00 LPA.
- **Band – 3**
Salary Package Range Between Rs 5.01 LPA – 7.00 LPA.

And

Band – 4 (Dream Offer)

Salary Package above Rs 7.00 LPA and above.

- If a Student is Placed in Band 1, he will be eligible for placement in one company in Band 2 . After that he will be eligible for Band - 3 and Band - 4 Companies.
- If a Student is Placed in Band 2, he will be eligible for one company in Band 3 . After that he will be eligible for Band 4 Companies.
- If a Student is Placed in Band 3, he will be eligible for Band 4 Companies.(within this Band, once a student is placed he will NOT be allowed for Placements within the Same Band).
- If a Student is Selected for MOU (COE Based Companies like VIRTUSA, EPAM,WIPRO Velocity Program) – they will be allowed only for Dream Offer Companies in BAND 3 and Band 4.

Rules and Instruction to be followed by students at the time Hiring Process – ON CAMPUS.

- Students must keep their Identity Card with them at the time of PPT/Test/Group Discussion/Interviews, and produce the same when asked by the visiting team, TPO staff or their representatives.
- No student other than TPO Team is allowed to contact the company officials for any purpose without prior permission of the Dean, PO. Defaulters would be heavily penalized as per the decision of the Dean, TPO.
- TPO strongly discourages the students to go for off campus placements in the companies as this affects the company-institute relations adversely unless such off campus placements has been initiated by the college. Students are also requested to forward contacts they have, if any, in different companies so that TPO may formally invite these companies for placements.
- If a student makes any false claims in his/her resume submitted at TPO, his/her registration at TPO will be cancelled immediately. If the student has already received a job offer, it would be revoked and there would be further disciplinary action as per decision of the Dean, TPO.
- It is the responsibility of the student to check that he/she meets all the eligibility criteria which might be required at the time of joining (academic, medical, etc.) for the opportunity he/she is applying.
- Ex-1. Does a company require the applicant to have a CGPA of 7.0 at the time of joining, be well assured before applying to that company.

- Ex-2. If a company does not select candidates with a particular medical disability, the student must ensure that he/she does not have that disability.
- Any sort of indecent behavior during the placement session may lead to cancellation of registration and case would be forwarded to Dean, TPO for initiating further disciplinary action.
- All Pre-Placement Offers by any company whatsoever, extended to any student by virtue of his/her performance during Summer Internship, student have to immediately intimate to the TPO before registration. This also includes offers extended by companies that are not participating in the campus placements.
- All companies contacted will also be asked in advance about any Pre-Placement Offers that have been extended by them to the students and the company shall be informed about our Placement Policy in advance.
- Any form of intimation from a company about the possibility of a Pre-Placement Offer (PPO) being granted in the future should be informed to the TPO. The TPO will take up the matter with the company further, to aid the student in receiving the PPO.
- If a student receives a Pre-Placement Offer before commencement of the placements, he/she needs to make a decision as to whether he/she wants to accept or decline before commencement of the placements or the deadline mentioned by the company, whichever is earlier.
- Any PPOs received after commencement of the placements but before the announcements of the results of "Day One" shared companies, need to be accepted/declined within One week of receipt of offer, or the date specified by the company, whichever is earlier.
- Students accepting or declining a PPO will have to immediately notify the TPO of the same. If the PPO is accepted, the job will be recorded and he/she will NOT be allowed to participate in the campus placements anymore. However, he/she will be allowed to participate in the process if the offer is declined. The rejection letter will be sent to the company through the TPO. However, this does not bar the student of appearing for a Dream company placements.
- Any student found to have breached any of these rules will be debarred from the placement process. If at the time of breach the student is already placed, the company in which he/she is placed will be intimated of the violation.
- Opting out of the selection process of a company after a student has applied for it is not allowed.
- Any sort of misbehavior on the part of students which affects the decorum of the PPT or the selection process or the reputation of TPO attracts a severe penalty as per discretion of Dean, Placements Office and as per the severity of the situation. For example, asking inappropriate questions during PPT or Interview.

- Cheating in all forms or marking proxies during the selection process is strictly prohibited and those caught indulging in such activities would be debarred from the placement process.